

## Audit, Compliance and Governance Committee

**Meeting Date** 

May 14, 2024





### **Audit, Compliance, & Governance Committee Members**

Thomas M. Flynn, Chair Lonnie Reed

Managing Member, Coral Drive Partners, Board Chair LLC

Matthew Ranelli Joanne Wozniak-Brown

Partner, Shipman & Goodwin LLP OPM

75 Charter Oak Avenue, Suite 1 - 103, Hartford, CT 06106 T 860.563.0015 ctgreenbank.com



May 7, 2024

Dear Audit, Compliance and Governance (ACG) Committee Members,

We look forward to our meeting on Tuesday, May 14<sup>th</sup>, via Microsoft Teams (<u>Click here to join the meeting</u>) from 8:30 a.m. to 9:30 a.m. We will be discussing the following agenda items:

- 1. Employee Handbook Topics
- 2. End of Session Legislative and Regulatory Policy Update
- 3. BOD Membership Status Update

As always, please let me know if you have any questions.

Sincerely,

Brian Farnen

General Counsel & Chief Legal Officer



#### **AGENDA**

Audit, Compliance and Governance Committee of the Connecticut Green Bank 75 Charter Oak Avenue, Suite 1-103 Hartford, CT 06106

> Tuesday, May 14, 2024 8:30 – 9:30 a.m.

Staff Invited: Jane Murphy, Brian Farnen, Bryan Garcia, Bert Hunter, Mackey Dykes, Eric

Shrago, Joe Buonannata and James Desantos

#### Others invites:

- 1. Call to order
- 2. Public Comments
- 3. Approve Meeting Minutes\* 5 minutes
- 4. Employee Handbook Discussion 10 minutes
- 5. End of Session Legislative and Regulatory Policy Update 35 minutes
- 6. Update on Statutory Report Status 5 minutes
- 7. BOD Membership Status Update 5 minutes
- 8. Adjourn

Join the meeting online at Click here to join the meeting

Meeting ID: 239 013 031 564 Passcode: W4qzGR

Or Call in using your telephone:
Dial +1 860-924-7736
Phone Conference ID: 470 413 863#

Next Regular Meeting: October 8, 2024 Connecticut Green Bank, 75 Charter Oak Ave., Suite 1-103, Hartford, CT

<sup>\*</sup>Denotes item requiring Committee action

<sup>\*\*</sup> Denotes item requiring Committee action and recommendation to the Board for approval



#### **RESOLUTIONS**

Audit, Compliance and Governance Committee of the Connecticut Green Bank 75 Charter Oak Avenue, Suite 1-103 Hartford, CT 06106

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Staff Invited: Jane Murphy, Brian Farnen, Bryan Garcia, Bert Hunter, Mackey Dykes, Eric

Shrago, Joe Buonannata and James Desantos

#### Others invites:

- 1. Call to order
- 2. Public Comments
- 3. Approve Meeting Minutes\* 5 minutes

#### Resolution #1:

Motion to approve the minutes of the Audit, Compliance and Governance Committee meeting for January 16, 2024. Second. Discussion. Vote.

- 4. Employee Handbook Discussion 10 minutes Eric
- 5. End of Session Legislative and Regulatory Policy Update 35 minutes Brian and James
- 6. Update on Statutory Report Status 5 minutes Brian and James
- 7. BOD Membership Status Update 5 minutes Brian
- 8. Adjourn

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## **ANNOUNCEMENTS**

- Mute Microphone in order to prevent background noise that disturbs the meeting, if you aren't talking, please mute your microphone or phone.
- Chat Box if you aren't being heard, please use the chat box to raise your hand and ask a question.
- Recording Meeting per Executive Order 7B (i.e., suspension of in-person open meeting requirements), we need to record and post this board meeting.
- State Your Name for those talking, please state your name for the record.



## **Audit, Compliance and Governance Committee**



## ACG Committee Agenda Item #1 Call to Order



## ACG Committee Agenda Item #2 Public Comments



## **ACG Committee**

Agenda Item #3

Approve Meeting Minutes for January 16, 2024

## Agenda Item #3 Resolution #1



## **Meeting Minutes**

## Resolution #1:

Motion to approve the minutes of the Audit, Compliance and Governance Committee meeting for January 16, 2024. Second. Discussion. Vote.



# ACG Committee Agenda Item #4 Employee Handbook Discussion

## **Employee Handbook Discussion**



As part of our annual documentation review at the October 8<sup>th</sup> ACG Committee meeting, Green Bank staff anticipate proposing updates to the Employee Handbook, including a new **parental leave policy**.

The Green Bank does not currently have a parental leave policy. Employees currently use a combination of:

- FMLA (up to 12 weeks);
- Short-term disability (begins after a 30-day elimination period and covers 70% of salary); **and**,
- Their personal, sick, and/or vacation accruals to bridge the 30% gap in compensation.

Green Bank staff is speaking with other quasi-publics and assessing the market for comparable policies. We are considering a **6-week** paid parental leave policy to be used by mothers and fathers over a rolling 12-month period from the date of the child's birth.



## **ACG Committee**

Agenda Item #5
End of Session Legislative and
Regulatory Policy Update

## 2024 Legislative Session

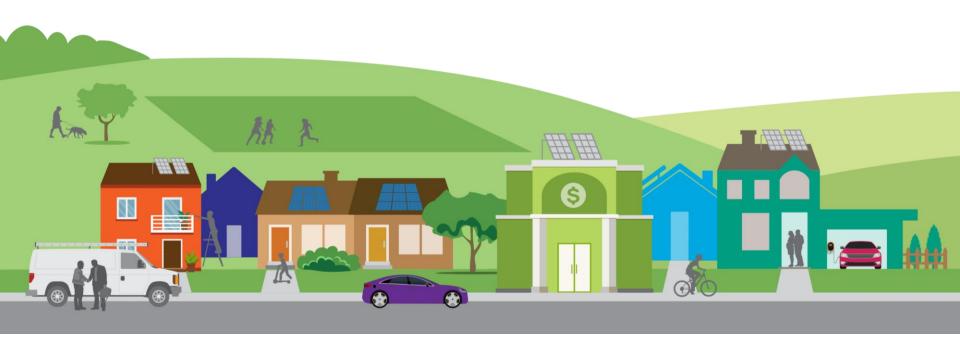
February 7<sup>th</sup> to May 8<sup>th</sup> "Sine Die" ACG Committee – May 14, 2024







## Legislation



### SB 385 – <u>Senate</u> Energy Omnibus Legislation



#### Run-of-the-River Hydropower Solicitation (Section 4)

Deep to solicit proposals from CT Based hydropower. 20 MW by 12/31/2025.

Mariana Trief served on the Hydropower Task Force that made this recommendation to the legislature.

#### **Solar Consumer Protection Task Force (Section 7)**

"Solar Bill of Rights"

Green Bank has an appointment to this task force, which is charged with making recommendations to the Energy & Technology and General Law Committee by January 1, 2025.

#### **Entities Implementing PURA Programs (Section 8)**

Allows PURA to select the Green Bank, DEEP, EDC's or a third party to implement renewable energy programs Examples of programs : NRES, RRES, SCEF, EV Charging)



## HB 5232 – House Energy Omnibus Legislation



#### Uniform Capacity Tax & Renewable Energy Tariff Study (Sections 1 & 2)

UCT - DEEP & OPM to make recommendations to Energy & Technology Committee by 1/1/2025 PURA to examine existing tariff programs and make recommendations on changes/expansion by 1/15/2026

#### **Green Bank C-Pace Project Requirement – Modification (Section 4)**

Exempts "expansions or upgrades to an existing renewable energy system" from CPACE – SIR Provisions.

#### Renewable Energy Tariffs - NRES/SCEF (Section 6)

Allows PURA to exceed NRES & SCEF caps – as long as aggregate dollar amounts do not exceed amounts in 2024 Extends SCEF program for two years, aligning it's termination with NRES in 2027.

#### Renewable Energy And Efficient Energy Finance Account (REEEFA) (Section 7)

Eliminates obsolete account and related program at the Green Bank – Eliminates need to file annually. 2024 Last Year.

Proposed Bill: BASA, Section 8 (Green Bank/Private) & Section 10 (SAP/duplication effort) removed and did not gain passage.

## HB 5524 – 2024 Bond Bill (1 of 2)



#### **DEEP - \$10 Million for Municipal Food Scrap Diversion Pilot Programs (Section 1)**

#### **DEEP to establish a Climate Resiliency Revolving Loan Fund (Sections 58 & 59)**

Loans for municipalities and private entities for climate resiliency projects – \$10 Million in GO Bonds

#### Expansion of Housing Environmental Improvement Loan & Grant Fund and Retrofit Program (Sections 64 & 65)

Expands DEEP's multi-family housing retrofit program by allowing DEEP to offer Grants, but caps at \$20 million. Permits DEEP to enter into contracts with quasi-public agencies to administer the fund. Program total \$125 million –GO Bonds

#### **Solar Canopy Plans in Municipalities (Section 113)**

HB 5232 required municipal P&Z commissions to develop a simplified approval process for solar canopies. "Shall" was changed to "May" – to allow, rather than require municipalities to do so.



## HB 5524 – 2024 Bond Bill (2 of 2)



#### HB 5052 - Governor's Bill - AN ACT SUPPORTING SOLAR ENERGY IN SCHOOLS - Incorporated into 5524

#### **Energy Funds and School Construction Grants (Section 160)**

Excludes energy-related funds from state funds that must be subtracted when calculating a school construction grants. (examples: DEEP Microgrid/resilience grant-loan, NRES, C&LM Programs, CGB – Clean Energy Fund)

#### Renewable Tariff for Solar In Schools (Sections 173 – 175)

Directs PURA to initiate a Docket by 1/1/25 to encourage Solar & Energy Storage at public schools.

Authorizes PURA to utilize existing tariff (NRES) or establish a separate tariff for this program.

Program capped at 25 MW per year and is in addition to existing caps on existing renewable energy tariffs.

#### **Solar Feasibility Study (Section 176)**

Beginning 1/1/25 – school boards must submit a "Solar Feasibility Study" for priority list school building grants.

Language does not specify who or what entity must perform the solar feasibility study.

Study must contain: Annual load profile, rooftop space available, interconnection availability & costs/savings estimates.



## HB 5523 – ARPA Funding - Budget



#### Funding From Regional Greenhouse Gas Initiative (RGGI) (Section 55)

Current law diverts a portion of Regional Greenhouse Gas Initiative (RGGI) proceeds to DEEP.

The amount CGB receives above \$5.2 million is currently used in EJ communities for Zero Carbon School Busses. Legislation will divert funds above \$5.2 million to the Connecticut Hydrogen and Electric Automobile Purchase Rebate Program (CHEAPR) and "Other" programs at DEEP to support engagement with EJ Communities.

#### **Distressed Municipality Designation (Section 56)**

Extends, from five years to 10, the time period for which certain municipalities are deemed to be distressed municipalities after being removed from the annual list published by DECD. (Towns with population greater than 100,000)

#### Extension on Creation of a New Solid Waste-Related Entity (Section 76)

Extends, from July 1, 2024 to July 1, 2025, the deadline for OPM/DEEP to give the Environment and Energy and Technology committees recommendations on the feasibility and advisability of creating a new solid wasterelated quasi-public state agency, waste authority, or other entity.



### SB 292 - PFAS



#### Section 1:

Beginning October 1, 2024 – bans the sale of any biosolid utilizing sludge that contains PFAS

Beginning July 1, 2026 – allows manufacturing, selling or distributing 12 categories of products that intentionally contain PFAS. Products must be labeled and prior notice given to DEEP. Without notice, products are considered banned for sale.

Covered Categories: apparel, carpets or rugs, cleaning products, cookware, cosmetics, dental floss, fabric treatments, children's products, menstruation products, ski wax, textile furnishings, and upholstered furniture.

Beginning January 1, 2028 all NEW products containing PFAS are banned.

#### Section 2:

PFAS Testing Account Established. DEEP/DPH to administer to municipalities/school district to test for PFAS

## Legislation of NOTE -



#### HB 5004 – AN ACT CONCERNING THE IMPLEMENTATION OF CERTAIN CLIMATE CHANGE MEASURES

Termed the "Green Monster" Bill of the 2024 legislative session.

Passed the House, Failed to gain passage in the Senate.

## SB 11 – AN ACT CONCERNING CONNECTICUT RESILIENCY PLANNING AND PROVIDING MUNICIPAL OPTIONS FOR CLIMATE RESILIENCE

Governor's Legislation on resiliency planning and financing.

Died on the Senate Calendar having never been called for a vote.

## SB 391 - AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE STATE CONTRACTING STANDARDS BOARD

GAE Committee bill that would have placed quasi-agencies under the supervision of the State Contracting Standards Board. Quasi alliance was able to get significant fiscal note applied to the bill resulting in the bill being stripped. Legislation passed the Senate as amended/died in House with no further action.





## **ACG Committee**

Agenda Item #6 Update on Statutory Report Status



## **Update on Statutory Report Status**

#### STATUTORY REPORTS FILED IN 2024

-Section 1-123 (b) - Quarterly Cash Flow Report to OFA

#### STATUTORY REPORTING CHANGES IN 2024

- -Section 9-4b Board Diversity Report (Not required to file annually per CT SOTS)
- ·Section 16-245aa (d) (REEEFA) Technical Amendment (CGA 2024)
- -Section 16-245ff (j) (RSIP) Program has sunset. Last filing in 2023



## ACG Committee Agenda Item #7 BOD Membership Status Update

## **Current BOD Members**



- Lonnie Reed (Chair)- Term remains until a successor is appointed & qualified
- Hank Webster (DEEP; Vice Chair) ex officio
- Brenda Watson (Operation Fuel) Term remains until a successor is appointed & qualified
- Matt Ranelli (Shipman & Goodwin)- Term remains until a successor is appointed & qualified
- Robert Hotaling (DECD) ex officio
- Adrienne Farrar Houel Term ends 3/1/25
- \*Laura Hoydick (Mayor Stratford)- term has ended by resignation (OPEN)
- **Dominick Grant -** Term ends 6/30/25
- Joanna Wozniak-Brown (OPM) ex officio
- Bettina Bronisz (OTT) ex officio
- Tom Flynn Term remains until a successor is appointed & qualified
- John Harrity Term remains until a successor is appointed & qualified

<sup>\*</sup>Position earmarked for a member with experience in investment fund management is open

<sup>\*\*</sup>All other positions are currently filled



## ACG Committee Agenda Item #8 Adjourn



## AUDIT, COMPLIANCE AND GOVERNANCE OF THE CONNECTICUT GREEN BANK

Regular Meeting Minutes

Tuesday, January 16, 2024 8:30 a.m. – 9:30 a.m.

A regular meeting of the Board of Directors of the **Connecticut Green Bank (the "Green Bank")** was held on January 16, 2024.

Committee Members Present: Matthew Ranelli, Lonnie Reed, Joanna Wozniak-Brown

Committee Members Absent: Thomas Flynn

Staff Attending: James DeSantos, Brian Farnen, Bryan Garcia, Bert Hunter, Cheryl Lumpkin, Jane Murphy, Ariel Schneider, Eric Shrago, Leigh Whelpton

Others present: Joseph Centofanti and Katherine Patnaude from PKF O'Connor Davies,

#### 1. Call to Order

Brian Farnen called the meeting to order at 8:37 am.

#### 2. Public Comments

No public comments.

#### 3. Approve Meeting Minutes for October 10, 2023

#### Resolution #1

Motion to approve the minutes of the Audit, Compliance, and Governance Committee meeting for October 10, 2023.

Upon a motion made by Matthew Ranelli and seconded by Lonnie Reed, the ACG Committee voted to approve Resolution 1. None opposed or abstained. Motion approved unanimously.

#### 4. Loan Forgiveness Approval for Operational Demonstration Projects

• Bert Hunter summarized the history of the Connecticut Clean Energy Fund's (CCEF's) Op Demo Program (which was inherited by the Clean Energy Finance and Investment Authority (CEFIA) which was subsequently renamed to the Connecticut Green Bank) to support the exploration of pre-commercial technologies. In accordance with the Op Demo program

requirements, loan amounts outstanding would be reduced to 0 after 10 years from their execution date if the projects failed to achieve "Commercial Success" status or realize a "liquidity event" (as explained more thoroughly in the memorandum to the ACG Committee), and the 2 projects being discussed today have already been written down to \$1 each, from an accounting perspective on the books of the Green Bank. Mr. Hunter explained that there were several projects in this program which were overseen for some time by Connecticut Innovations (CI) under a shared services arrangement (which ended a few years ago). Since the end of CI's oversight, the Green Bank has been monitoring the portfolio, which is down to two final projects. The two projects did not achieve commercial success or a liquidity event. Bert Hunter noted that the New England Hydropower Company's project – in return for the Green Bank's ongoing support of the Meriden CT hydroelectric project – has a Revenue Sharing Agreement which remains in place until 2036.

- o Matthew Ranelli asked if there are any other terms of the Op Demo agreements that might still be wanted after the expiration of the ten year term, such as signage or non-monetary terms. Bert Hunter answered that signage requirements are carried in the transactional documents but there are no obligations after the 10-year period, but at least with New England Hydropower Company there is an ongoing relationship. Brian Farnen noted that any signage would have occurred within the first 10 years, however.
- o Matthew Ranelli asked if this is in compliance with the write-off procedure. Brian Farnen responded affirmatively, and any write down or loan forgiveness are the purview of the ACG Committee while loan restructurings go through the Deployment Committee per the established procedures.

#### Resolution #2

WHEREAS, on October 20, 2017, the Green Bank Board of Directors approved of a recommendation brought forth by both the Audit, Compliance and Governance ("ACG") Committee and Deployment Committee to approve the authorization to amend the Staff A pproval Policy to increase program funding requests for Projects Under \$300,000 to\$500,000 with an aggregate amount limit of \$1,000,000 from the date of the last Deployment

Committee meeting; and

**WHEREAS**, based on a recommendation brought forth by the Deployment and ACG Committees, the Board approved and authorized the Green Bank staff to implement the

Loan Loss Decision Framework and Process for managing assets requiring restructuring or write-off from the Green Bank's balance sheet and consistent with the memorandum to the Board dated June 13, 2018 ("Loan Loss Decision Framework and Process") and for a similar framework to be developed at a future date for the Green Bank's special purpose

vehicles (i.e., subsidiaries); and

WHEREAS, on May 19, 2020, the ACG Committee, and on May 27, 2020, the Deployment Committee, recommended that the Board of Directors approve of the Staff proposed Loan Loss Decision Framework and Process for Subsidiaries for managing assets requiring restructuring or write-off from the Green Bank's balance sheet and consistent with the memorandums presented to the committees May 12, 2020, and May 20, 2020, respectively; and

WHEREAS, the Clean Energy Finance and Investment Authority ("CEFIA") had an Operational Demonstration Program ("Op Demo Program") to provide non-recourse loans ("Op

Demo Loans") which contained provisions for the forgiveness of the loan amount if they did not achieve Commercial Success or a Liquidity Event (as defined in the agreements);

WHEREAS, the Green Bank staff is requesting approval to forgive a \$500,000 loan to New England Hydropower Company LLC and a \$150,000 loan to Anchor Science LLC consistent with the terms of the Op Demo Loans as explained in the memorandum to the ACG Committee dated January 9, 2024 (the "Op Demo Loan Memo");

**NOW**, therefore be it:

**RESOLVED,** that the ACG Committee approves of the Staff proceeding with forgiving Op Demo loans to New England Hydropower Company LLC and Anchor Science LLC, consistent with the Op Demo Loan agreements and the Op Demo Loan Memo.

Upon a motion made by Matthew Ranelli and seconded by Lonnie Reed, the ACG Committee voted to approve Resolution 2. None opposed or abstained. Motion approved unanimously.

#### 5. Legislative and Regulatory Policy Process and Update

- James Desantos reviewed the expected 2024 Legislative Session energy topics including the Uniform Tax Code, Resiliency and TIF Financing, NRES Expansion, Hydropower Task Force, Residential Solar Consumer Protection, EV Regulations, and Heat Loans.
  - o Matthew Ranelli asked to be kept updated regarding the NRES Expansion, Residential Solar Consumer Protection, and TIF Financing bills. Brian Farnen clarified information related to the bills or policy topics but agreed to keep him up to date as things progress.
- Brian Farnen mentioned there are also new processes in place to keep the Committee up to date and address issues in real time within the legislative session.

#### 6. Auditors of Public Accounts (APA) Report Out

- Jane Murphy summarized the FY2020 and FY2021 Audit findings, which included two relatively small findings. The first one related to language about false statements in the contracts, and as of February 2023 all the contracts have the updated language. The second finding was in relation to tracking of surplus funds related to the Bond Issuances, and up until FY2021 with the first issuance, the Green Bank was not aware of the requirement, and so now procedures have been updated to reflect the requirement. The first two issuances during didn't have any surplus funds so they were not affected, but the procedures are still needed and will be applied going forward.
- Jane Murphy noted the auditors stated they have a group that should be ready soon to review the FY2022 and FY2023 audit years.

#### 7. Update on Statutory Report Status

 Brian Farnen and James Desantos summarized the statuses of the Statutory Reports, which were all filed on time or early, and then reviewed the reporting changes coming in 2024.

#### 8. Adjourn

#### Subject to Changes and Deletions

Upon a motion made by Matthew Ranelli and seconded by Lonnie Reed, the Audit, Compliance, and Governance Committee Meeting adjourned at 9:13 am.

Respectfully submitted,

Thomas Flynn, Chairperson



Checklist of Sta	tutorily Required	Reports																				
	, .,																	OpenCT Check	rhook Data to			
Quarterly Cash Flow Quarterly Human Resource					REEEFA Bonding		SCRF Notice		RSIP		Annual Report		Board Meetings			Comptroller		Board Diversity				
Quarter End 9/30/13	Submitted 3/14/14	Quarter End 10/1/13	Submitted 6/17/14	Due 1/1/15	Submitted 12/30/14	Due 1/1/13	Submitted 2/8/13	Reason Required CSCU deal	Submitted 12/1/17	<del>Due</del> 5	Submitted -	Due 1/1/15	Submitted 12/30/14	Held 12/16/15	Type regular	Held 2/22/19	Type regular	Requested by 1/15/19	Delivered 1/10/19	<del>Due</del> 10/1/19	Submitted 9/25/19	
12/31/13	3/14/14	1/1/14	6/17/14	1/1/16	12/31/15	1/1/14	1/15/14	CSCU, Meriden	11/30/18	1/1/17	1/30/17	1/1/16	12/31/15	1/15/16	regular	3/29/19	regular	2/1/20	1/31/20	10/1/21	<del>9/14/21</del>	I
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